

# BRUCE AVERY

## Transport

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### **COVID-19 UPDATE**

Given the situation unfolding across Australia and the world in relation to COVID-19 (coronavirus), Bruce Avery Transport would like to take this opportunity to provide you with an update on the measures we have implemented, in accordance with government advice, to support the ongoing health and wellbeing of our employees, contractors, clients, suppliers, visitors and subcontractors.

- We have implemented a Coronavirus Policy/ Procedure and are regularly monitoring the latest updates from the Department of Health and World Health Organisation, and continually making changes as required.
- We have put extra handwashing, hygiene and social distancing measures in place within the workplace.
- Staff will not undertake any domestic travel that is not essential.
- Shared surfaces will be cleaned and disinfected daily (desks, light switches, forklifts, door handles etc.)
- All vehicles will be cleaned and disinfected daily.
- All drivers and staff are being provided their own personal hand sanitiser to use before and after collections and deliveries.
- Group training will be ceased until further notice.
- **Paperwork:** Drivers will accept a receiver full name and will date and complete consignments if anyone is uncomfortable doing so.

Bruce Avery Transport has a pandemic policy questionnaire that will require completion and assessment before attending our offices or branches for prolonged periods, however we are discouraging on site visits for anything other than essential freight drop offs and collections. Please call ahead and request the form and discuss your intended attendance prior.

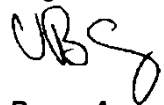
As Bruce Avery Transport staff and vehicles also frequent our clients' sites and suppliers, we recognise each site will have its own measures in place for visitors, we shall ensure our staff are respectful of these and support the health and safety of all.

#### **Border Closures**

We would like to assure you that we are doing our best to continue business and freight schedules as usual as an essential freight and logistics supplier to many industries that require us to cross the NT/WA border. Some freight may experience delays as more checks are put in place, but we are working on processes to minimise the disruption.

If you have any further questions, please contact us for more information.

Regards,



**Bruce Avery**

*Managing Director*

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Perth Office | Depot  
3 Kalamunda Rd,  
South Guildford, WA 6055  
PH: 08 9250 2755

Darwin Office | Depot  
97 Mckinnon Rd,  
Pinelands, NT 0829  
PH: 08 8931 4200

Newman Office | Depot  
17 Shovelanna St,  
Newman, WA 6753  
PH: 0477 177 280

[www.bruceaverytransport.com](http://www.bruceaverytransport.com)  
[operations@bruceaverytransport.com](mailto:operations@bruceaverytransport.com)